

Safety Committee Meeting January 28, 2014

I. Injury Reports Discussion-

There were 12 student injuries reported between December 17, 2013 and January 27, 2014: one at OMS; three at Pioneer; four at May Roberts; one at Cairo and three at OHS. Through January 27, 2014, 62 student injuries have been reported in the 2013-2014 school year.

There were 9 non-student injuries reported between December 17, 2013 and January 27, 2014. Through January 27, 2014, 34 non-student injuries have been reported in the 2013-2014 school year.

Due to the employee incident dated 01/23/2014 we were all reminded about the guidelines for open hatches including using caution tape, cones etc. to identify a hazardous area. A review of all the other student and non-student injuries resulted in a decision that none of them were caused by a safety issue, but were the result of normal student interactions and/or things that could be easily resolved.

II. School Reports

1. District – Fire extinguisher has date issue-Bob will let Rob and Dennis know about the date procedure for these.
2. Aiken - None
3. Alameda - None
3. Cairo – None – One fire extinguisher has not been inspected. It is up near the crawl space.
4. Pioneer - None
5. May Roberts - None
6. OMS - Absent
7. OHS - None
8. Maintenance – Bob Bennett noticed that some of the pads used for sick Students need repair. Mt View Upholstery can do the repairs OHS should check the weight benches for needed repairs.
9. Transportation - None
10. Food/Custodial - Absent



- III. Safety Inspections Discussion – All the inspections look good and Eric reminded everyone to concentrate on slip, trip and fall potentials when completing inspections.
- IV. Safety Presentation – Matias Davila – Slip, Trip, Falls and Proper Footwear. Matias went over the ideas for best practices for reducing the risk of slips, trips and falls. Practice good housekeeping by keeping debris off the floor. Reduce the risk of tripping on cords by mounting projectors on the ceiling, taping cords to the floor, on carpet secure with a Velcro strip, place cord in plastic cord cover and bunch excess cords together with a zip tie. Try to place cords along the wall or under a desk.

Slips occur when there is too little traction between the footwear and the walking surface. Wearing shoes that are in good condition with a high traction sole can help prevent slips, trips, and falls. Replace your shoes when an area on the sole the size of two pennies has been worn smooth.

Matias gave everyone a handout entitled, Safety Tips for Winter, and Eric asked that everyone take it back to the secretary at their school and have them copy the hand out and leave one in every teacher's mail box.

- V. Comments – The question, are space heaters allowed in the schools, was asked of Eric. If someone is using a heater be sure to check and make sure it has a UL sticker on it and it has an automatic shut off if it tips over. If you want Eric to follow-up with someone on a heater they are using just let him know and he will check it out.

Eric went over the procedure for the inspections. Using the Safety Inspection Report form, as you walk through the building list any items that need to be addressed. If you have recommendations for the items that need to be addressed list them and assign a responsible party if you know who that should be. Sign the form as the Inspector and have a building representative sign the form also. If issues need to be addressed please make sure the building representative and those who need to address them get a copy of the form. After all the issues are resolved take the form to the building administrator (Principal) and have them sign and date the form.

- VI. Next Meeting will be February 25, 2014, 1:30 p.m. at the District Office, Basement Conference Room.

